

Design Instructor

Horizon Center Team

Reports to: *Design Program Lead*

Project: *Horizon Center*

Employment type: *Full Time (40 hours per week)*

Contract length: *3 months (with the potential of renewal)*

Work location: *Athens, Greece*

About Faros:

Faros was established in 2014 to provide humanitarian care and support to unaccompanied children and refugee youth in Greece. Our services include child-protection, accommodation, education and integration services. Our team of 50 staff throughout our Drop-in Center, Shelter and Horizon Center work with our values of compassion, competency, trust, honesty, and person-centered care towards the vision of seeing every unaccompanied child and refugee youth live with dignity and hope and be equipped to make a positive change in society.

About Horizon Center:

The Horizon Center provides an innovative education, employability & integration program for unaccompanied minors and refugee youth based in Athens, Greece (in partnership with the Massachusetts Institute of Technology D-Lab).

The purpose of the program is for the youth to become self-confident, resilient individuals, able to recognise their potential, possess great self-awareness, and have a desire to continually improve to achieve their goals and realise their place in the world.

Job summary:

The purpose of the Design Instructor at the Horizon Center is to facilitate and deliver workshops and classes to refugee youth while supporting the students throughout the learning process. The Design Instructor is required to work closely with the Design Program Lead and the Design Team in order to implement the range of programs.

Additionally, he/she will be working closely with other members of the Horizon Center team to provide support to the youth holistically.

Duties and Key Responsibilities:

Tasks relating to class/workshop facilitation:

- To facilitate and deliver design classes and workshops according to curricula content.
- To support the Design Program Lead in developing teaching curricula and resources.
- To be responsible for developing and gathering feasible projects for the design courses.
- To ensure that health and safety standards are implemented and upheld during classes and workshops.
- To ensure that program content and activities are properly communicated to beneficiaries with a high degree of cultural sensitivity.
- To ensure that teaching resources are current and complementary to workshop equipment.
- To communicate, motivate and engage beneficiaries to participate in the courses and programs provided at the Horizon Center.
- To promote creative and independent thinking in the beneficiaries.

Tasks relating to administration:

- To be responsible for administrative tasks relating to student registration, participation and graduation processes occur. This includes the recording and reporting of class/workshop activities.
- To support the monitoring and evaluation of the design program outcomes and the beneficiaries' progress.
- To liaise with the Design Program Lead and the Operations Coordinator to procure materials and equipment.
- To collect photos and videos of classes/workshops and document events at the Horizon Center.
- To support the monitoring and updating of equipment, materials and inventory lists.

Other General Tasks:

- To support the development and implementation of project activities to meet project deliverables based on vision, scope and timeline.
- To support the implementation of Faros' holistic approach (Holistic Wheel & Faros Ways: Pedagogical, Psychosocial, Educational & Integrational) at the Horizon Center.

Education / Experience needed:

- Formal training and/or experience in product design, iterative design, human centered design or design-thinking (candidate must be well acquainted with the design process).
- Experience in planning, organising and delivering workshops and educational programs.
- Experience in workshop facilitation - especially with groups of adolescents and young adults.
- Experience teaching refugee youth or vulnerable populations (especially those with little formal education) is essential.
- Experience working in cross-cultural teams.
- An awareness of technical equipment used in fabrication labs and maker-spaces.

Skills & Personal Qualities required:

The requirements below represent the required knowledge, skill, and/or ability.

- Desire to see young people develop and reach their potential
- A passion for working with refugee youth
- Highly self-motivated and goal-oriented
- Ability to work independently and as a team member in a fast-paced, cross-cultural environment
- Workshop creation skills and advanced facilitation/presentation skills
- A willingness to learn new skills, reflect (individually and as part of a team) and try new approaches to meet the challenges faced by the youth of the program
- Exceptional digital literacy skills (you will be required to learn and use software such as Slack, Google Workspace, MIRO, Canva, Typeform, and project management software)
- Experience working with woodworking, tailoring, electronics, 3D CAD/printing and videography equipment is preferred
- Proficiency in Adobe Creative Suite (especially Illustrator and Photoshop) is preferred

Language skills required:

Fluency in Greek and English language is essential.

Arabic/Farsi/Dari/Somali as an additional language will be considered an asset.

Working Hours:

Monday to Friday, 10 am - 6 pm

Application:

Application Deadline: September 16, 2022

If you are interested in applying for this role, please email your resume along with a motivation letter to jobs@faros.org. In the subject header, please write **'Design Instructor'**.

Please note:

- Due to the immediate need to fill this position, the selection process may start before the application deadline for the submission of resumes.
- Only shortlisted candidates will be contacted.